

ORDINANCE NO. 1495

CITY OF LACEY

AN ORDINANCE AMENDING THE 2016 FISCAL YEAR BUDGET ADOPTED BY ORDINANCE NO. 1483 BY REVISING THE BUDGETED AMOUNTS FOR THE CURRENT EXPENSE, CRIMINAL JUSTICE, REGIONAL ATHLETIC COMPLEX (M&O), CITY STREET, ARTERIAL STREET, LODGING TAX, BUILDING IMPROVEMENT, CAPITAL EQUIPMENT, PARKS AND OPEN SPACE, WATER M&O, WASTEWATER M&O, STORMWATER M&O, WATER CAPITAL, WASTEWATER CAPITAL, STORMWATER CAPITAL, EQUIPMENT RENTAL, AND DRUG UNIT FUNDS AND APPROVING A SUMMARY FOR PUBLICATION.

WHEREAS, there is a need for additional expenditures to be budgeted within the Current Expense, Criminal Justice, Regional Athletic Complex (M&O), City Street, Arterial Street, Lodging Tax, Building Improvement, Capital Equipment, Parks and Open Space, Water M&O, Wastewater M&O, Stormwater M&O, Water Capital, Wastewater Capital, Stormwater Capital, Equipment Rental, and Drug Unit Funds for expenditures which could not be contemplated at the time of adopting the 2016 fiscal year budget; and

WHEREAS, revenues, as shown on Exhibit "A" attached hereto, are available from the sources indicated on said Exhibit for the making of said expenditures; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, as follows:

Section 1. The 2016 fiscal year budget and Ordinance No. 1483 adopting said budget are hereby amended by making those certain changes to the 2016 fiscal year budget set forth on Exhibit "A", attached hereto and made a part hereof as though fully set forth herein and for all purposes considered to be a portion of this ordinance.


Section 2. The City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. The summary attached hereto is hereby approved for publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, on this 8th day of September, 2016.


Mayor

Approved as to form:


City Attorney

ATTEST:

Carol Little
City Clerk

SUMMARY FOR PUBLICATION

ORDINANCE NO. 1495

CITY OF LACEY

The City Council of the City of Lacey, Washington, passed on September 10, 2015, Ordinance No. 1495 entitled **"AN ORDINANCE AMENDING THE 2016 FISCAL YEAR BUDGET ADOPTED BY ORDINANCE NO. 1483 BY REVISING THE BUDGETED AMOUNTS FOR THE CURRENT EXPENSE, CRIMINAL JUSTICE, REGIONAL ATHLETIC COMPLEX (M&O), CITY STREET, ARTERIAL STREET, LODGING TAX, BUILDING IMPROVEMENT, CAPITAL EQUIPMENT, PARKS AND OPEN SPACE, WATER M&O, WASTEWATER M&O, STORMWATER M&O, WATER CAPITAL, WASTEWATER CAPITAL, STORMWATER CAPITAL, EQUIPMENT RENTAL, AND DRUG UNIT FUNDS AND APPROVING A SUMMARY FOR PUBLICATION."**

A section by section summary of this ordinance is as follows:

Section 1 revises the amounts which were budgeted for revenues and expenditures within the funds listed above by the 2016 fiscal year budget which had been adopted by Ordinance No. 1483. The reason for revising the budgeted amounts is the fact that there exists a need for additional expenditures within those funds which could not be contemplated at the time of adopting the 2016 fiscal year budget.

Section 2 provides provisions for corrections.

Section 3 approves this summary.

A copy of the full text of this ordinance will be mailed without charge to any person requesting the same from the City of Lacey.

City Clerk

Published: September 12, 2016

2016 Budget Amendments - Ordinance No. 1495 Exhibit "A"

Account Numbers	Account Description	2016 Budget	Budget Amendment	2016 Budget as Amended	Comments
Current Expense Fund					
Revenues					
1-0000-308-0000	Beginning Cash	160,058	156,585	316,643	Cash Reserves
1-0000-338-2700	NTPS Security Contract	135,000	5,000	140,000	NTPS contract increase
1-0000-342-1013	Overtime - Police Services	18,000	150,000	168,000	Overtime - Police Services
1-0000-397-1002	Transfer In 109 Fund	48,500	1,834	50,334	Transfer private donations for the Fleetwood-Himes Homestead Site Historic Marker
Total Current Expense Fund Revenues		34,242,531	313,419	34,555,950	
Expenditures					
1-0301-573-4912	Special Events	42,780	25,000	67,780	Lacey's 50th Anniversary Events
1-0302-519-4950	Miscellaneous / Military Support	60,000	90,000	150,000	Expansion of Lacey Veterans Outreach Center
1-0502-514-1006	Salaries - Part-Time	-	11,475	11,475	Public Records limited-term employee
1-0502-514-2001	Employer Paid Benefits	27,270	3,825	31,095	Public Records limited-term employee
1-2107-521-1005	Salaries - Overtime	335,175	11,928	347,103	Labor contract holiday hours cash out provision
1-2107-521-1005	Salaries - Overtime	347,103	150,000	497,103	Overtime - Police Services
1-2107-521-4101	Professional Services - Other	3,000	4,000	7,000	New towing contract
1-2108-521-1005	Salaries - Overtime	24,088	930	25,018	Labor contract holiday hours cash out provision
1-3701-558-4920	Special Projects	10,000	10,000	20,000	Mapping professional services relating to the Comprehensive Plan update
1-7401-574-4930	Miscellaneous / Software Maintenance	6,820	2,460	9,280	Vermont Systems Upgrade (Recreation software)
1-7410-575-3102	Small Tools & Equipment	1,762	3,301	5,063	Installation of Fleetwood-Himes Homestead Site Historical Marker
1-7410-575-4101	Professional Services - Other	600	500	1,100	Participation with Thurston County's historic journal project
Total Current Expense Fund Expenditures		34,242,531	313,419	34,555,950	
Criminal Justice					
Revenues					
3-0000-308-0000	Beginning Cash	750,000	4,672	754,672	Cash Reserves
Total Criminal Justice Fund Revenues		1,485,525	4,672	1,490,197	
Expenditures					
3-2106-521-1005	Salaries - Overtime	26,650	4,672	31,322	Labor contract holiday hours cash out provision
Total Criminal Justice Fund Expenditures		1,485,525	4,672	1,490,197	
Regional Athletic Complex (M&O) Fund					
Revenues					
7-0000-308-0000	Beginning Cash	-	10,000	10,000	Cash reserves
Total Regional Athletic Complex (M&O) Fund Revenues		1,059,126	10,000	1,069,126	
Expenditures					
1-3305-576-4101	Professional Services - Other	8,000	10,000	18,000	Increased security patrol at the RAC
Total Regional Athletic Complex (M&O) Fund Expenditures		1,059,126	10,000	1,069,126	

Account Numbers	Account Description	2016 Budget	Budget Amendment	2016 Budget as Amended	Comments
City Street Fund					
Revenues					
101-0000-308-0000	Beginning Cash	600,000	229,622	829,622	
101-0000-367-1001	Contributions		45,000	45,000	Puget Sound Energy (PSE) LED light conversion grant reimbursement
Total City Street Fund Revenues		3,504,352	274,622	3,778,974	
Expenditures					
101-4204-542-3201	Electrical Supplies	119,500	100,000	219,500	Accounting transaction for LED Replacement program inventory
101-4204-542-4701	Utility - Electricity	513,000	100,000	613,000	An internal audit determined the City is responsible for additional subdivision lighting
101-4206-542-6003	Capital Outlays - Improvements		10,000	10,000	Transfer budget appropriations for the purchase of salt supplies storage bin materials
101-4208-542-4116	Professional Services Parks	262,004	72,996	335,000	Increase to right of way maintenance
101-4209-542-3102	Small Tools and Equipment		813	813	Jackhammer replacement
101-4209-542-4815	Repair and Maintenance - Grounds	12,000	(10,000)	2,000	Transfer bud. approp. for the purchase of salt supplies storage bin materials
101-4210-542-3102	Small Tools and Equipment	500	813	1,313	Jackhammer replacement
Total City Street Fund Expenditures		3,504,352	274,622	3,778,974	
Arterial Streets Fund					
Revenues					
102-0000-308-0000	Beginning Cash	337,876	55,000	392,876	Cash reserves
102-0000-367-2700	Private Source/Developers	99,000	5,000	104,000	Panorama speed control
Total Arterial Streets Fund Revenues		9,237,323	60,000	9,297,323	
Expenditures					
102-4101-595-9001	Capital Projects / Preliminary Engineering	367,375	32,250	399,625	UR Phase 3, temporary speed control
102-4101-595-9003	Capital Projects / Road Way	6,857,704	25,500	6,883,204	Demolition at 4436 Pacific Avenue, temporary speed control
102-4101-595-9005	Capital Projects / Construction Engineering	749,744	2,250	751,994	Temporary speed control
Total Arterial Streets Fund Expenditures		9,237,323	60,000	9,297,323	
Lodging Tax Fund					
Revenues					
109-0000-308-0000	Beginning Cash	31,600	1,834	33,434	Cash Reserves
Total Lodging Tax Fund Revenues		458,600	1,834	460,434	
Expenditures					
109-0401-597-1101	Transfers Out 001 Fund	48,500	1,834	50,334	Transfer private donations for the Fleetwood-Himes Homestead Site Historic Marker
Total Lodging Fund Expenditures		458,600	1,834	460,434	
Building Improvement Fund					
Revenues					
301-0000-308-0000	Beginning Cash	316,379	94,799	411,178	Committed Reserves and cash reserves
Total Building Improvement Fund Revenues		323,379	94,799	418,178	

Account Numbers	Account Description	2016 Budget	Budget Amendment	2016 Budget as Amended	Comments
Expenditures					
301-0101-514-6003	Capital Outlay - Improvements	45,000	17,827	62,827	City Hall security fencing phase 2
301-0101-514-6004	Capital Outlay - Buildings	271,379	61,972	333,351	City Hall roof repair and maintenance
301-0101-514-6004	Capital Outlay - Buildings	333,351	15,000	348,351	City Hall front counter workstation improvements
Total Building Improvement Fund Expenditures		323,379	94,799	418,178	

Capital Equipment Fund					
Revenues					
302-0000-308-0000	Beginning Cash	911,179	164,142	1,075,321	Cash Reserves
Total Capital Equipment Fund Revenues		1,757,963	164,142	1,922,105	
Expenditures					
302-0102-519-6410	Capital Outlays / Police	-	11,680	11,680	Police scheduling software
302-0102-519-6410	Capital Outlays / Police	11,680	6,436	18,116	Automated external defibrillators (AED) - Nisqually Tribe Grant funded
302-0102-519-6416	Capital Outlays / Parks and Recreation	3,402	125,000	128,402	Parks security camera project - Long Lake, Rainier Vista, RAC
302-0102-519-6416	Capital Outlays / Parks and Recreation	128,402	3,500	131,902	Storage container to preserve logs from old school house
302-0102-519-6416	Capital Outlays / Parks and Recreation	131,902	5,174	137,076	Automated external defibrillators (AED) - Nisqually Tribe Grant funded
302-0102-519-6417	Capital Outlays / City Streets	14,608	6,316	20,924	Double-acting hydraulic dump body for vehicle #293
302-0102-519-6417	Capital Outlays / City Streets	20,924	4,000	24,924	Replace 43-year old thermoplastic/button machine trailer
302-0102-519-6417	Capital Outlays / City Streets	24,924	2,036	26,960	Reader board replacement after accident
Total Capital Equipment Fund Expenditures		1,757,963	164,142	1,922,105	

Parks & Open Space Fund					
Revenues					
303-0000-308-0000	Beginning Cash	1,290,929	35,000	1,325,929	Cash Reserves
Total Parks & Open Space Fund Revenues		1,861,752	35,000	1,896,752	
Expenditures					
303-0106-576-6003	Capital Outlays / Capital Improvements	242,288	35,000	277,288	Demolition of house at Pleasant Glade Park
Total Parks & Open Space Fund Expenditures		1,861,752	35,000	1,896,752	

Water Fund					
Revenues					
401-0000-308-0000	Beginning Cash	38,262	89,816	128,078	Cash Reserves
Total Water Fund Revenues		11,021,048	89,816	11,110,864	
Expenditures					
401-3402-514-4901	Excise Taxes	560,884	64,116	625,000	Increased excise tax on higher than anticipated water sales
401-3402-514-4906	Maintenance Contracts	101,750	22,500	124,250	Interactive Voice Response utility billing payment service
401-3403-534-4811	Repairs and Maintenance/Telemetry	23,000	3,200	26,200	Supervisory Control and Data Acquisition (SCADA) software upgrade
Total Water Fund Expenditures		11,021,048	89,816	11,110,864	

Account Numbers	Account Description	2016 Budget	Budget Amendment	2016 Budget as Amended	Comments
Wastewater Fund					
Revenues					
402-0000-308-0000	Beginning Cash	-	103,200	103,200	Cash Reserves
402-0000-343-5003	LOTT Sales	9,772,692	226,732	9,999,424	Higher than expected LOTT revenue collection
Total Wastewater Fund Revenues		14,540,495	329,932	14,870,427	
Expenditures					
402-3501-535-4704	Utility Services - LOTT Treatment	9,772,692	226,732	9,999,424	Higher than expected LOTT revenue collection (pass-through)
402-3503-535-4811	Repairs and Maintenance/Telemetry	2,500	3,200	5,700	Supervisory Control and Data Acquisition (SCADA) software upgrade
402-3503-535-4812	Repairs and Maintenance - Liftstations	70,000	100,000	170,000	Unanticipated repairs to sewer liftstations
Total Wastewater Fund Expenditures		14,540,495	329,932	14,870,427	
Stormwater Fund					
Revenues					
403-0000-334-0313	State Grant/Department of Ecology	310,121	(310,121)	-	State Budget reduction of Street Sweeper purchase and operator grant
Total Stormwater Fund Revenues		3,245,821	(310,121)	2,935,700	
Expenditures					
403-4203-538-1001	Salaries and Wages	357,236	(50,460)	306,776	State Budget reduction of Street Sweeper operator grant
403-4203-538-2001	Employer Paid Benefits	184,960	(17,661)	167,299	State Budget reduction of Street Sweeper operator grant
403-4203-538-6001	Capital Outlays - Equipment	242,000	(242,000)	-	State Budget reduction of Street Sweeper purchase grant
Total Stormwater Fund Expenditures		3,245,821	(310,121)	2,935,700	
Water Capital Fund					
Revenues					
410-0000-308-0100	Estimated Beginning Cash / Construction Cash	10,410,764	666,666	11,077,430	Cash Reserves
Total Water Capital Fund Revenues		16,713,340	666,666	17,380,006	
Expenditures					
410-3418-534-9001	Preliminary Engineering	2,020,893	14,750	2,035,643	Westside VFD
410-3418-534-9005	Construction Engineering	633,368	50,000	683,368	Westside VFD
410-3418-534-9013	Construction of Utilities	7,643,539	601,916	8,245,455	Deschutes Watershed, Tanglewide waterline, Britton Pkwy RPBA, Westside VFD
Total Water Capital Fund Expenditures		16,713,340	666,666	17,380,006	
Wastewater Capital Fund					
Revenues					
411-0000-308-0100	Estimated Beginning Cash / Construction Cash	576,343	1,734,565	2,310,908	Cash reserves
Total Wastewater Capital Fund Revenues		11,030,735	1,734,565	12,765,300	
Expenditures					
411-3518-535-9001	Preliminary Engineering	1,155,476	120,751	1,276,227	Shady Lane Sewer
411-3518-535-9005	Construction Engineering	523,076	130,092	653,168	Shady Lane Sewer
411-3518-535-9013	Construction of Utilities	6,116,791	1,483,722	7,600,513	Shady Lane Sewer, Liftstation #2 (Westlake Drive)
Total Wastewater Capital Fund Expenditures		11,030,735	1,734,565	12,765,300	

Account Numbers	Account Description	2016 Budget	Budget Amendment	2016 Budget as Amended	Comments
Stormwater Capital Fund					
Revenues					
412-0000-308-0000	Beginning Cash	296,000	145,000	441,000	Cash reserves
Total Stormwater Capital Fund Revenues		1,509,310	145,000	1,654,310	
Expenditures					
412-4218-542-9001	Preliminary Engineering	205,000	50,000	255,000	Hick Lake outfall feasibility study
412-4218-542-9004	Capital Projects / Storm Drainage	1,060,050	87,875	1,147,925	Brentwood stormwater improvements (25th Loop)
412-4218-542-9005	Construction Engineering	85,950	7,125	93,075	Brentwood stormwater improvements (25th Loop)
Total Stormwater Capital Fund Expenditures		1,509,310	145,000	1,654,310	
Equipment Rental Fund					
Revenue					
501-0000-308-0000	Beginning Cash	240,087	69,904	309,991	Cash reserves
501-0000-369-4000	Court Fees/Judgements	-	37,676	37,676	Insurance proceeds
Total Equipment Rental Fund Revenues		2,543,522	107,580	2,651,102	
Expenditures					
501-4801-548-6001	Capital Outlay-Equipment	10,000	11,119	21,119	Stage I Vapor Recovery System - ORCAA requirement
501-4801-548-6002	Capital Outlay-Replacement	240,087	14,608	254,695	Reader board replacement after accident
501-4801-548-6002	Capital Outlay-Replacement	254,695	37,676	292,371	Replace police vehicle #385 - accident insurance proceeds
501-4801-548-6002	Capital Outlay-Replacement	292,371	1,908	294,279	Replace gas-powered jackhammer
501-4801-548-6002	Capital Outlay-Replacement	294,279	14,094	308,373	Replace four moving radar units
501-4801-548-6002	Capital Outlay-Replacement	308,373	28,175	336,548	Replace Deep Tine Aerator (Parks Maintenance)
Total Equipment Rental Fund Expenditures		2,543,522	107,580	2,651,102	
Drug Unit					
Revenues					
504-0000-369-4000	Judgments/Forfeiture and Seizure	250,000	282,700	532,700	Increase to seizure funds
Total Drug Unit Revenues		527,380	282,700	810,080	
Expenditures					
504-2106-508-8000	Ending Cash	158	232,700	232,858	Ending cash
504-2106-521-3102	Supplies / Small Tools & Equipment	10,000	20,000	30,000	Increase to equipment purchases
504-2106-521-4924	Drug Education	25,000	30,000	55,000	Increase to seizure pass through to State
Total Drug Unit Expenditures		527,380	282,700	810,080	