

ORDINANCE NO. 1643

CITY OF LACEY

AN ORDINANCE AMENDING THE 2023 FISCAL YEAR BUDGET ADOPTED BY ORDINANCE NO. 1632 BY REVISING THE BUDGETED AMOUNTS FOR THE CURRENT EXPENSE, COMMUNITY BUILDINGS, REGIONAL ATHLETIC COMPLEX (M&O), CITY STREET, ARTERIAL STREETS, BUILDING IMPROVEMENT, CAPITAL EQUIPMENT, REGIONAL ATHLETIC COMPLEX CAPITAL, WATER M&O, WASTEWATER M&O, STORMWATER M&O, WATER CAPITAL, WASTEWATER CAPITAL, STORMWATER CAPITAL, EQUIPMENT RENTAL, INFORMATION MANAGEMENT SERVICES, AND JOINT ANIMALS SERVICES FUNDS AND APPROVING A SUMMARY FOR PUBLICATION.

WHEREAS, there is a need for additional expenditures to be budgeted within the Current Expense, Community Buildings, Regional Athletic Complex (M&O), City Street, Arterial Streets, Building Improvement, Capital Equipment, Regional Athletic Complex Capital, Water M&O, Wastewater M&O, Stormwater M&O, Water Capital, Wastewater Capital, Stormwater Capital, Equipment Rental, Information Management Services, and Joint Animal Services Funds for expenditures which could not be contemplated at the time of adopting the 2023 fiscal year budget; and

WHEREAS, revenues, as shown on Exhibit "A" attached hereto, are available from the sources indicated on said Exhibit for the making of said expenditures; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, as follows:

Section 1. The 2023 fiscal year budget and Ordinance No. 1632 adopting said budget are hereby amended by making those certain changes to the 2023 fiscal year budget set forth on Exhibit "A", attached hereto and made a part hereof as though fully set forth herein and for all purposes considered to be a portion of this ordinance.

Section 2. The City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

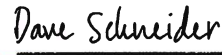
Section 3. The summary attached hereto is hereby approved for publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, on this 7th day of September, 2023.




Mayor

Approved as to form:

DocuSigned by:


City Attorney

ATTEST:


City Clerk

2023 Budget Amendments - Ordinance No. 1643 Exhibit "A"

Account Numbers	Account Description	2023 Budget	Budget Amendment	2023 Budget as Amended	Comments
Current Expense Fund					
Revenues					
001-0000-308-0000	Beginning Cash	9,247,523	4,105,339	13,352,862	Cash reserves
001-0000-333-1422	Department of HUD / CDBG Dept of Commerce	-	500,000	500,000	EDI Community Project Funding Grant (B-22CP-WA-0952)
001-0000-369-4000		3,000	36,225	39,225	Vehicle insurance reimbursement
Total Current Expense Fund Revenues		58,382,714	4,641,564	63,024,278	
Expenditures					
001-0401-512-5812	Agreements / District Court	350,000	50,000	400,000	District Court contract renewal adjustment 12.15.2022
001-0401-512-5813	Agreements / Public Defender-Indigent	250,000	114,000	364,000	Public Defender-Indigent Defense cases contract increases
001-0401-552-5814	Agreements / Dispute Resolution Center	3,100	50,000	53,100	Dispute Resolution Center - landlord/tenant mediation services
001-0501-513-4101	Professional Services / Prof. Svc-Other	5,000	4,000	9,000	Increased use of DocuSign services for electronic signatures
001-0501-513-4205	Communications / Communications-Webhosting	-	4,400	4,400	Website maintenance and hosting
001-0701-516-4103	Professional Services / Prof. Svc-Consultant	195,100	26,650	221,750	Executive Director recruitment professional services
001-0701-516-4146	Professional Services / Prof Svc-Civil Service	-	20,000	20,000	Outsourced police background checks
001-0701-516-4146	Professional Services / Prof Svc-Civil Service	20,000	20,000	40,000	Police Department promotional assessment centers
001-0805-565-6501	Social Services / Veterans Services HUB	-	450,000	450,000	Lacey Veterans Services Hub Accessibility Project - elevator, ADA doors, parking lot design
001-3201-532-4930	Miscellaneous / Software Maintenance	50,000	10,500	60,500	Bluebeam online software subscription
001-3301-576-1001	Salaries & Wages / Salaries-Regular	323,175	6,861	330,036	Limited-term Department Assistant III for the implementation of asset management system
001-3301-576-2001	Personnel Benefits / Employer Paid Benefits	125,948	2,058	128,006	Limited-term Department Assistant III for the implementation of asset management system
001-3302-576-1006	Salaries & Wages / Salaries-Part-Time	93,140	12,480	105,620	Park Maintenance seasonal wages increase
001-3303-576-1006	Salaries & Wages / Salaries-Part-Time	90,310	24,960	115,270	Park Maintenance seasonal wages increase
001-3304-576-1006	Salaries & Wages / Salaries-Part-Time	53,071	14,280	67,351	Park Maintenance seasonal wages increase
001-3305-576-1006	Salaries & Wages / Salaries-Part-Time	-	21,840	21,840	Park Maintenance seasonal wages increase
001-3601-519-4131	Professional Services / Prof. Svc-Building Maint.	6,870	27,258	34,128	Police Station duct cleaning and sealing
001-3601-519-4810	Repairs & Maintenance / Rep & Maint-Equip-Grnds	2,200	36,225	38,425	Repair City Hall back parking lot gate
001-3601-572-3123	Supplies / Supplies-Building Maint.	37,885	20,000	57,885	Outsource LED lighting enhancements - Library
001-3701-558-1001	Salaries & Wages / Salaries-Regular	1,236,978	16,500	1,253,478	Reclassification of Land Management Specialist to Senior Project Planner
001-3701-558-2001	Personnel Benefits / Employer Paid Benefits	492,772	5,500	498,272	Reclassification of Land Management Specialist to Senior Project Planner
001-7501-597-0201	Transfer Out 301 Fund	234,164	1,022,798	1,256,962	Police Station design
001-7501-597-0201	Transfer Out 301 Fund	1,256,962	2,040,000	3,296,962	Police Station land acquisition
001-7501-597-0201	Transfer Out 301 Fund	3,296,962	81,254	3,378,216	Addition of duress buttons/software licensing to the City Buildings Access Controls project
001-7501-597-0210	Transfer Out 307 Fund	-	500,000	500,000	RAC parking lot construction
001-7501-597-1008	Transfer Out 007 Fund	200,000	60,000	260,000	Replacement lighting warranty for fields 1-4 and soccer field
Total Current Expense Fund Expenditures		58,382,714	4,641,564	63,024,278	
Community Buildings					
Revenues					
005-0000-308-0000	Beginning Cash	372,250	80,489	452,739	Cash Reserves
Total Community Buildings Fund Revenues		1,025,781	80,489	1,106,270	
Expenditures					
005-7603-555-4803	Repairs & Maintenance / Rep & Maint-Facilities	-	18,489	18,489	Senior Center roof repair
005-7612-575-3123	Repairs & Maintenance / Rep & Maint-Equipment	69,875	32,000	101,875	Outsource LED lighting enhancements - Senior Center and Community Center
005-7612-575-4803	Repairs & Maintenance / Rep & Maint-Facilities	65,250	30,000	95,250	Jacob Smith House roof repair
Total Community Buildings Fund Expenditures		1,025,781	80,489	1,106,270	

Account Numbers	Account Description	2023 Budget	Budget Amendment	2023 Budget as Amended	Comments
Regional Athletic Complex (M&O) Fund					
Revenues					
007-0000-308-0000	Beginning Cash	28,000	14,352	42,352	Cash reserves
007-0000-397-1101	Transfers In / Transfer In 001,003,005	200,000	60,000	260,000	From Fund 001 for replacement lighting warranty
Total Regional Athletic Complex (M&O) Fund Revenues		1,360,495	74,352	1,434,847	
Expenditures					
007-3305-576-4801	Repairs & Maintenance / Rep & Maint-Equipment	3,500	14,352	17,852	Play equipment structure repairs
007-3305-576-4906	Miscellaneous / Maintenance Contracts	-	60,000	60,000	Replacement lighting warranty for fields 1-4 and soccer field
Total Regional Athletic Complex (M&O) Fund Expenditures		1,360,495	74,352	1,434,847	
City Street Fund					
Revenues					
101-0000-308-0000	Beginning Cash	300,801	33,919	334,720	Cash reserves
Total City Street Fund Revenues		4,545,559	33,919	4,579,478	
Expenditures					
101-4201-543-1001	Salaries & Wages / Salaries-Regular	406,995	6,861	413,856	Limited-term Dept. Assistant III for the implementation of asset management system
101-4201-543-2001	Personnel Benefits / Employer Paid Benefits	166,812	2,058	168,870	Limited-term Dept. Assistant III for the implementation of asset management system
101-4206-542-3101	Supplies / Office & Operating Supply	10,000	25,000	35,000	Snow and ice removal supplies cost increases
Total City Street Fund Expenditures		4,545,559	33,919	4,579,478	
Arterial Streets Fund					
Revenues					
102-0000-308-0000	Beginning Cash	1,991,892	400,000	2,391,892	Cash reserves
Total Arterial Streets Fund Revenues		9,944,299	400,000	10,344,299	
Expenditures					
102-4101-595-9001	Capital Projects / Preliminary Engineering	2,141,300	143,750	2,285,050	RAISE Grant, College NE Ext., 2023 Crack Seal, Safe Streets 4 All Safety Action Plan
102-4101-595-9003	Capital Projects / Road Way	2,355,215	236,750	2,591,965	Electric vehicle chargers, Citywide Signal ITS, 2023 Crack Seal
102-4101-595-9005	Capital Projects / Construction Engineering	239,784	19,500	259,284	Electric vehicle chargers, Citywide Signal ITS, 2023 Crack Seal
Total Arterial Streets Fund Expenditures		9,944,299	400,000	10,344,299	
Building Improvement Fund					
Revenues					
301-0000-397-1101	Transfers In / Transfer In 001,003,005	1,834,164	1,022,798	2,856,962	From Fund 001 for Police Station design
301-0000-397-1101	Transfers In / Transfer In 001,003,005	2,856,962	2,040,000	4,896,962	From Fund 001 for Police Station land acquisition
301-0000-397-1101	Transfers In / Transfer In 001,003,005	4,896,962	81,254	4,978,216	From Fund 001 for City buildings access controls
Total Building Improvement Fund Revenues		4,709,316	3,144,052	7,853,368	
Expenditures					
301-0101-514-6003	Capital Outlay - Improvements	485,369	81,254	566,623	Addition of duress buttons/software licensing to the City Buildings Access Controls project
301-0101-514-6004	Capital Outlay - Buildings	2,101,581	1,022,798	3,124,379	Future Police Station design, inspection, and engineering
301-0101-514-6005	Capital Outlay - Land	2,000,000	2,040,000	4,040,000	Future Police Station land acquisition MOU
Total Building Improvement Fund Expenditures		4,709,316	3,144,052	7,853,368	

Account Numbers	Account Description	2023 Budget	Budget Amendment	2023 Budget as Amended	Comments
Capital Equipment Fund					
Revenues	Beginning Cash				
302-0000-308-0000		2,267,199	56,000	2,323,199	Cash Reserves
Total Capital Equipment Fund Revenues		3,517,995	56,000	3,573,995	
Expenditures	Capital Outlays / Police	1,045,174	56,000	1,101,174	Unscheduled police vehicle replacement
302-0102-519-6410					
Total Capital Equipment Fund Expenditures		3,517,995	56,000	3,573,995	
Regional Athletic Complex-Capital					
Revenues	Transfer in 001, 003, 005	805,000	500,000	1,305,000	From Fund 001 RAC parking lot construction
307-0000-397-1012					
Total Regional Athletic Complex-Capital Revenue		4,221,634	500,000	4,721,634	
Expenditures	Capital Outlays / Sport Com-Contractor Prim	2,305,000	500,000	2,805,000	Increase to the RAC Park Lot design cost estimate
307-0106-576-6221					
Total Regional Athletic Complex-Capital Expenditures		4,221,634	500,000	4,721,634	
Water Fund					
Revenues	Beginning Cash	1,105,402	1,017,881	2,123,283	Cash reserves
401-0000-308-0000					
Total Water Fund Revenues		16,900,441	1,017,881	17,918,322	
Expenditures	Salaries & Wages / Salaries-Regular	989,879	24,014	1,013,893	Limited-term Dept. Assistant III for the implementation of asset management system
401-3401-534-1001	Personnel Benefits / Employer Paid Benefits	408,921	7,204	416,125	Limited-term Dept. Assistant III for the implementation of asset management system
401-3401-534-2001	Capital Outlays / Capital Outlays-Equipment	181,877	22,561	204,438	Utility Van #377 replacement shortfall (2022 replacement)
401-3401-534-6001	Supplies / Meters	1,005,773	500,000	1,505,773	2022 backordered water meters and meter transmitting units
401-3402-514-3137	Supplies / Meters	1,505,773	375,000	1,880,773	Large meter replacement program
401-3402-514-4930	Miscellaneous / Software Maintenance	1,000	78,535	79,535	AclaraONE meter reading software upgrade
401-3403-534-4801	Repairs & Maintenance / Rep & Maint-Equipment	2,500	10,567	13,067	Replace 500Kw generator
Total Water Fund Expenditures		16,900,441	1,017,881	17,918,322	
Wastewater Fund					
Revenues	Beginning Cash	257,468	81,218	338,686	Cash reserves
402-0000-308-0000					
Total Wastewater Fund Revenues		23,524,369	81,218	23,605,587	
Expenditures	Salaries & Wages / Salaries-Regular	571,720	24,014	595,734	Limited-term Dept. Assistant III for the implementation of asset management system
402-3501-535-1001	Personnel Benefits / Employer Paid Benefits	235,109	7,204	242,313	Limited-term Dept. Assistant III for the implementation of asset management system
402-3501-535-2001	Supplies / Repairs & Maintenance	86,358	50,000	136,358	STEP system maintenance program
402-3505-535-3148					
Total Wastewater Fund Expenditures		23,524,369	81,218	23,605,587	

Account Numbers	Account Description	2023 Budget	Budget Amendment	2023 Budget as Amended	Comments
Stormwater Fund					
Revenues					
403-0000-308-0000	Beginning Cash	7,350	4,460	11,810	Cash Reserves
Total Stormwater Fund Revenues		5,472,547	4,460	5,477,007	
Expenditures					
403-4201-538-1001	Salaries & Wages / Salaries-Regular	355,516	3,431	358,947	Limited-term Dept. Assistant III for the implementation of asset management system
403-4201-538-2001	Personnel Benefits / Employer Paid Benefits	145,671	1,029	146,700	Limited-term Dept. Assistant III for the implementation of asset management system
Total Stormwater Fund Expenditures		5,472,547	4,460	5,477,007	

Water Capital Fund					
Revenues					
410-0000-308-0100	Estimated Beginning Cash / Construction Cash	10,490,941	10,689,000	21,179,941	Cash reserves
410-0000-369-9000	Other Miscellaneous Revenue	-	-	-	
Total Water Capital Fund Revenues		19,983,069	10,689,000	30,672,069	
Expenditures					
410-3418-534-9001	Preliminary Engineering	2,900,486	372,525	3,273,011	Source 17 Well House, Ph 2 Well Program, Madrona Connection to 337 Zone, Source 7 Rehab
410-3418-534-9005	Construction Engineering	1,184,584	795,775	1,980,359	Cargill Reservoir, Source 17 Well House, Carpenter Road
410-3418-534-9013	Construction of Utilities	14,294,581	9,520,700	23,815,281	Cargill Reservoir, Source 17 Well House, Carpenter Road, Source 7 Well Rehab
Total Water Capital Fund Expenditures		19,985,069	10,689,000	30,672,069	

Wastewater Capital Fund					
Revenues					
411-0000-308-0100	Estimated Beginning Cash / Construction Cash	8,696,049	1,319,000	10,015,049	Cash reserves
Total Wastewater Capital Fund Revenues		12,838,423	1,319,000	14,157,423	
Expenditures					
411-3518-535-9001	Preliminary Engineering	1,855,054	1,875	1,856,929	Waldron Dr. Grinder
411-3518-535-9005	Construction Engineering	831,765	105,400	937,165	LS 19 Replacement, Mullen Road STEP Improvements, LS 37 Pump Replacement
411-3518-535-9013	Construction of Utilities	10,001,604	1,211,725	11,213,329	LS 19 Replacement, Mullen Road STEP Improvements, LS 34& 37 Pump Replacement
Total Wastewater Capital Fund Expenditures		12,838,423	1,319,000	14,157,423	

Stormwater Capital Fund					
Revenues					
412-0000-308-0000	Beginning Cash	95,000	430,000	525,000	Cash reserves
Total Stormwater Capital Fund Revenues		2,431,636	430,000	2,861,636	
Expenditures					
412-4218-542-9004	Capital Projects / Storm Drainage	683,625	397,750	1,081,375	Woodland Creek Oil Water Separator, Westminster Pond Rehab
412-4218-542-9005	Construction Engineering	57,375	32,250	89,625	Woodland Creek Oil Water Separator, Westminster Pond Rehab
Total Stormwater Capital Fund Expenditures		2,431,636	430,000	2,861,636	

Account Numbers	Account Description	2023 Budget	Budget Amendment	2023 Budget as Amended	Comments
Equipment Rental Fund					
Revenue					
501-0000-308-0000	Beginning Cash	933,271	9,661	942,932	Cash reserves
501-0000-369-4000	Other Misc Revenue / Court Fees /Judgments	-	43,040	43,040	Vehicle insurance reimbursement
Total Equipment Rental Fund Revenues		4,376,581	52,701	4,429,282	
Expenditures					
501-4801-548-1001	Salaries & Wages / Salaries-Regular	133,124	3,431	136,555	Limited-term Dept. Assistant III for the implementation of asset management system
501-4801-548-2001	Personnel Benefits / Employer Paid Benefits	57,818	1,029	58,847	Limited-term Dept. Assistant III for the implementation of asset management system
501-4801-548-6002	Capital Outlays - Replacements	1,728,965	43,040	1,772,005	Replace totaled inspection pickup truck
501-4802-548-3102	Supplies / Small Tools & Equipment	5,600	5,201	10,801	Swamp cooler for equipment maintenance shop
501-4802-548-6001	Capital Outlays - Equipment	-	-	-	
Total Equipment Rental Fund Expenditures		4,376,581	52,701	4,429,282	
Information Services Fund					
Revenue					
502-0000-308-0000	Beginning Cash	162,136	40,000	202,136	Cash reserves
Total Information Services Fund Revenues		2,967,111	40,000	3,007,111	
Expenditures					
502-1801-518-6001	Capital Outlays-Equipment	-	40,000	40,000	Upgrade wireless internet system
Total Information Services Fund Expenditures		2,967,111	40,000	3,007,111	
Animal Services					
Revenue					
503-0000-308-0000	Beginning Cash	1,140,188	115,000	1,255,188	Cash reserves
Total Animal Services Revenue		2,818,961	115,000	2,933,961	
Expenditures					
503-3902-539-6004	Capital - Buildings	-	115,000	115,000	Repair Sewer Line
Total Animal Services Expenditures		2,818,961	115,000	2,933,961	