

ORDINANCE 621

CITY OF LACEY

AN ORDINANCE RELATING TO THE ADVANCE TRAVEL FUND AND VARIOUS CHANGE MAKING AND IMPREST PETTY CASH FUNDS OF THE CITY AND AMENDING SECTIONS 3.10.010, 3.12.035, 3.12.045, 3.24.015, 3.36.020, AND ADDING NEW SECTIONS 3.12.027, 3.12.047, and 3.34.040 TO THE LACEY MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LACEY

as follows:

Section 1. Section 3.10.010 of the Lacey Municipal Code is hereby amended to read as follows:

"There is created a fund known and designated as the 'Advance Travel Expense Revolving Fund.' The fund will be a revolving fund maintained in a bank as a checking account and shall be used solely for the purpose of making advance payment of travel expenses. Advances from the fund shall be by check and the fund will be replenished by warrant from the operating fund responsible for said travel expense. The city clerk/treasurer shall deposit from the current expense fund to the advance travel expense revolving fund the sum of ~~three-hundred-dollars~~ \$600.00."

Section 2. Section 3.12.035 of the Lacey Municipal Code is hereby amended to read as follows:

"The city clerk/treasurer is directed to deposit from the current expense fund into the current expense change-making fund ~~one-hundred-dollars~~ \$300.00 for the use by city personnel in making change in the sale of licenses, fees and permits.

Section 3. Section 3.12.045 of the Lacey Municipal Code is hereby amended to read as follows:

"The city clerk/treasurer is directed to deposit from the joint animal control fund into the joint animal control change-making fund, ~~two-hundred-dollars~~ \$100.00 for the use by the joint animal control personnel in making change in the sales of animal licenses."

Section 4. Section 3.24.015 of the Lacey Municipal Code is hereby amended to read as follows:

"There is created within the parks and recreation fund of the city an imprest petty cash fund to be established in an amount not to exceed ~~one-hundred-dollars~~ \$150.00 and to be administered pursuant to Bulletin No. 002 of the Washington State Auditor, Division of Municipal Corporations."

Section 5. Section 3.36.020 of the Lacey Municipal Code is hereby amended to read as follows:

"There is created within the current expense fund of the city an imprest petty cash fund to be established in an amount not to exceed ~~one-hundred-dollars~~ \$200.00 and to be administered pursuant to Bulletin No. 002 of the Washington State Auditor, Division of Municipal Corporations."

Section 6. There is hereby added to the Lacey Municipal Code a new section, 3.12.027, to read as follows:

"There is created a fund known and designated as the parks and recreation change-making fund."

Section 7. There is hereby added to the Lacey Municipal Code a new section, 3.12.047, to read as follows:

"The city clerk/treasurer is directed to deposit from the parks and recreation fund into the parks and recreation change-making fund \$30.00 for the use by the parks and recreation personnel in making change in its normal course of business."

Section 8. There is hereby added to the Lacey Municipal Code a new section, 3.34.040, to read as follows:

"There is created within the joint animal control fund of the city an imprest petty cash fund to be established in an amount not to exceed \$50.00 and to be administered pursuant to Bulletin No. 002 of the Washington State Auditor, Division of Municipal Corporations."

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY,  
WASHINGTON, this 25<sup>th</sup> day of June, 1981.

CITY COUNCIL

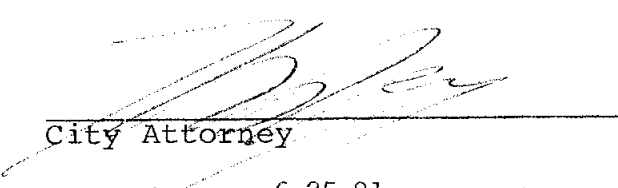
By 

Mayor

Attest:

  
City Clerk

Approved as to Form:

  
City Attorney

Passed: 6-25-81

Published: 7-1-81